

OFFICE OF THE TREASURER

Frequently Asked Questions

What does the Treasurer's Office do?

The Treasurer's Office collects taxes. The Treasurer's Office **does not** assess property, fix valuations, set rates, or grant exemptions and has no authority to make changes to your tax bill. This can be addressed by contacting the Commissioner of Revenue office at 804-758-5331.

Who sets the tax rates?

The Board of Supervisors. They meet the 1st Tuesday of every month at 3:30 pm in the Historic Courthouse, 865 General Puller Highway, Saluda, VA 23149.

When are my taxes due?

Real Estate taxes are due June 5th and December 5th each year. Personal Property taxes are due annually on December 5th. If either the due date falls on a state holiday or weekend the taxes will be due the next business day.

Can I make partial payments on my account?

Yes. Partial payments are accepted and will be posted against the balance on the account.

Can I mail in my tax payment?

Yes, the mailing address is P.O. Box 182, Saluda VA 23149. For expedited payments the physical address is 877 General Puller Highway, Saluda VA 23149.

Can I pay my taxes in person?

Yes, the Middlesex County Treasurer's Office hours are from 8:30 am to 4:30 pm Monday through Friday. There is also a 24 hour drop box located outside of the Treasurer's Office at 877 General Puller Highway, Saluda, VA 23149. The box is checked daily.

Can I pay my taxes online using a debit/credit card or e-check?

Yes, you can visit <https://www.co.middlesex.va.us/> and click on the online payments button to pay by debit/credit card or e-check. You will need to provide your account number to ensure your payment is posted properly. A third party is used to process online payments. There is a 2.45% convenience fee (per transaction) to pay with a debit/credit card. There is a \$1.00 flat fee (per transaction) to pay with an e-check. E-check payments can be made **online only**. None of the fees collected are kept by the Treasurer's office. Debit/credit card payments can also be made in person and over the phone.

Can I get a copy of my bill emailed?

Yes, you can call (804) 758-5302 and request an emailed copy. Original bills are mailed out through the United States Postal Service.

Why has the County not cashed my check yet?

The Treasurer's office experiences a high-volume of payments, calls and in-person payments during peak tax season. Please allow 2-3 weeks for the processing of any payments sent to the local mailing address during the June 5 and December 5 tax seasons. Mail is picked up daily and processed in the order it is received. We honor post marks and retain the envelopes in the event there is a dispute.

Can I prepay my taxes?

Yes, we recommend doing this to lessen the impact of your balance due on annual Personal Property and semi-annual Real Estate tax bills. You can prepay online, in person, by mailing in check or money order. There is no limit on prepayment amounts or how often a prepayment can be made.

Can I set up a payment plan if my taxes are past due?

Yes, the Treasurer's office does offer payment plans on a case-by-case basis on delinquent taxes.

Can I view my paid and unpaid tax bills online?

Yes, you can view payment history. You will need to visit <https://www.co.middlesex.va.us/332/Tax-History> and you will need to have your account number.

If I sell my car during the tax year can my bill be prorated?

No, Middlesex County is a non-prorating county. If you have questions concerning a vehicle that appears on your taxes, contact the Commissioner of Revenue (804)758-5331.

What do I do if I just moved in or out of Middlesex County?

Contact DMV and the Commissioner of Revenue's Office at (804) 758-5331.

Who do I call if I have questions about my bill or an address change?

Contact the Commissioner of Revenue's Office at (804) 758-5331. The Treasurer's Office does not assess property, fix valuations, set rates, or grant exemptions and has no authority to make changes to your tax bill. If you have questions about making a payment, prepaying an account or payments already made contact the Treasurer's Office at (804) 758-5302.

What do I do if I purchased and/or sold a motor vehicle, trailer, or mobile home?

Contact DMV and the Commissioner of Revenue's Office at (804) 758-5331.

Who do I make my check payable to?

Treasurer Middlesex County.

I am past due on my personal property tax payment, what will happen?

Under existing law, a 10% late penalty will be added the day after the due date as well as interest of 10% per annum calculated monthly on the unpaid balance. Failure to pay personal property bills by the due date can cause a delay in any state income refund and/or invoke collections procedures per the Code of Virginia, stop DMV registration renewals, or payroll and bank liens. There will also be a \$20.00 admin fee added to your account and a \$25.00 DMV stop fee.

I am past due on my real estate tax payment, what will happen?

Under existing law, a 10% late penalty will be added the day after the due date as well as interest of 10% per annum calculated monthly on the unpaid balance. Failure to pay real estate bills by the due date can cause your

account to be turned over to collections for further action.

Why did I receive a real estate bill when my mortgage company escrows my taxes?

If you received your real estate tax bill in the mail and you believe your mortgage company is responsible for the payment, please contact your mortgage company and forward the tax bill to them immediately.

What happens if I do not receive my bill?

By law, failure to receive a bill does not relieve the taxpayer of any additional charges that will accrue for failure to pay by the due date. If you do not receive your bill you are required to call the Treasurer's Office at (804) 758-5302 and request a duplicate.

Are there programs available for the elderly and or disabled? Yes, contact the Commissioner of Revenue's Office at (804) 758-5331 or visit <https://www.co.middlesex.va.us/234/Commissioner-of-Revenue>.

Who do I call if I need a building or zoning permit?

Contact the Middlesex County Building Inspection office at (804) 758-4305.

Who do I call if I need a copy of my deed?

Contact the Circuit Court Clerk at (804) 758-4330.

For more information, visit our website at

<https://www.co.middlesex.va.us/203/Treasurer>