

# MIDDLESEX COUNTY

Department of Planning and Community Development  
P.O. Box 428, Saluda, VA 23149  
Phone: 804-758-3382 Fax: 804-758-0061

## COMPREHESIVE PLAN REVIEW SUBMISSION REQUIREMENTS

In order to expedite the review of applications, please be sure that all of the following items have been included in your application. Please return this completed checklist with the application to assure that all items have been addressed. All applications must adhere to the regulations found in the Middlesex County Zoning Ordinance.

- Completed application.
- Application fee of \$500
- Narrative indicating that the project is in substantial accord with the Middlesex County Comprehensive Plan Pursuant to Section 15.2-2232 of the Code of Virginia.
- Any other information which the Zoning Administrator may reasonably determine to be necessary for the proper evaluation of the application.

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### CERTIFICATION:

I hereby certify that the attached plans and this completed application form contain all the required information for a application in accordance with the Middlesex County Zoning Ordinance. I understand that the submission of incomplete or inaccurate information may delay the processing of this application.

\_\_\_\_\_  
Applicant's Signature

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## COMPREHESIVE PLAN REVIEW FOR PUBLIC UTILITIES AND PUBLIC SERVICE COPORATIONS APPLICATION

### OFFICE USE ONLY

Application #: \_\_\_\_\_

Fee:  \$500 : \_\_\_\_\_

Tax Query:  Current  Delinquent

Planning Commission Hearing Date: \_\_\_\_\_ Recommendation:  Approved  Denied

Board of Supervisors Hearing Date: \_\_\_\_\_ Decision:  Approved  Denied

Conditions/Comments: \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator Signature

\_\_\_\_\_  
Date

### APPLICANT INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### PROPERTY OWNER INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### PROPERTY INFORMATION

Parcel Number(s): \_\_\_\_\_ E911/Street Address: \_\_\_\_\_

Magisterial District: \_\_\_\_\_ Lot Size (in Acres): \_\_\_\_\_

Existing Land Use: \_\_\_\_\_

Proposed Land Use (If Rezoned): \_\_\_\_\_

### REZONING / ORDINANCE AMENDMENT REQUEST

Pursuant to Article 19, Section 19-3.4 of the Middlesex County Zoning Ordinance & VA Code 15.2-2232,

I, (We) \_\_\_\_\_, do hereby petition the Middlesex County Planning Commission with the following request:

Determination that the requested project, proposed on the property listed in this application, is in substantial accord with the Middlesex County Comprehensive Plan Pursuant to Section 15.2-2232 of the Code of Virginia.

Indicate how the proposed project is in substantial accord with the Middlesex County Comprehensive Plan? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT STATEMENT**

I hereby certify that I have the authority to make the foregoing application, that the information given is complete and correct to the best of my knowledge, and that development and/or construction will conform with the regulations as set forth in the Middlesex County Zoning Ordinance as written and also with the description contained in this application.

_____ Applicant's Signature (if not Property Owner)	_____ Date
_____ Applicant's Signature (if not Property Owner)	_____ Date

**PROPERTY OWNER(S) STATEMENT**

I hereby certify that I/we own the above described property, that the information given is complete and correct to the best of my knowledge, that development and/or construction will conform with the regulations as set forth in the Middlesex County Zoning Ordinance as written and also with the description contained in this application, and that the above person(s), group, corporation or agent has the full and complete permission of the undersigned owner(s) to make application as set forth in the Middlesex County Zoning Ordinance as written.

_____ Property Owner's Signature	_____ Date
_____ Property Owner's Signature	_____ Date

**CONDITIONS**

1. This permit application is not valid unless all property owner(s) signatures are affixed and dated.
2. All permit application charges are nonrefundable, regardless of whether the permit application is approved or denied once submitted. All checks for payment should be made payable to Middlesex County.