

County of Middlesex, Virginia

Department of Planning and Community Development Residential Home Occupation Zoning Application

OFFICE USE ONLY

Date: _____

Parcel Number: _____

Zoning Permit #: _____

Permitted Use Regulation: _____

Fee: \$50.00 Approval Denial

Zoning District: _____

Magisterial District: _____

Zoning Administrator

Date Completed Application Submitted: _____

See Comments if Checked

Any person aggrieved by this notice may have the right of appeal. Any appeal shall be filed within thirty (30) days and be in accordance with Section 15.2-2311 of the Code of Virginia. This decision shall be final and unappealable if not appealed within thirty (30) days.

TO BE COMPLETED BY APPLICANT:

Parcel Size: _____ Current Use: _____

Project Description / Proposed Use: _____

E911 Address / Directions to Site: _____

Property Owner: _____

Mailing Address: _____ Email: _____

City, State, Zip: _____ Daytime Phone #: _____

Applicant (If Not Owner): _____

Applicant's Address: _____ Email: _____

City, State, Zip: _____ Daytime Phone #: _____

Property Owner: Mail Call When Ready Contractor: Mail Call When Ready

Zoning

I hereby certify that I have the authority to make the foregoing application, that the application is correct and that construction and use will conform to the Middlesex County Zoning Ordinance, Subdivision Ordinance or any other applicable laws of Middlesex County. I understand approval of this permit is contingent upon approvals of necessary Federal and State agencies.

Signature

Date

Date Permit Issued

Fees Paid: \$ _____ Check #: _____ Cash

Comments:

CHECK SHEET FOR RESIDENTIAL HOME OCCUPATIONS

(All Questions Must be Answered)

1. Is the proposed use a professional occupation (See Below), other office type use, or other home occupations use?
Please list the Business Use

_____.
2. Is the use clearly incidental and subordinate to the use of the dwelling for residential purposes (the bona fide residence of the principal practitioner)?
Yes _____, No _____
3. Is the space for the use no more than 50% of the gross floor area of the dwelling or, alternately, conducted within an accessory structure no more than 50% of the gross floor area of the dwelling?
Yes _____, No _____
Square footage of the home _____
Square footage of the area used for the business use _____
4. Other than family members living on the premises, is the use limited to no more than one employee who comes to the premises?
Yes _____, No _____
5. Is all public contact related to such a use limited to the period between 7:00 a.m. and 8:00 p.m.?
Yes _____, No _____
6. Are all of the activities related to the residential home occupation indoors?
Yes _____, No _____
7. Will the use:
 Maintain the outside residential appearance of the building or lot?
Yes _____, No _____
 Result in ***no visible evidence*** of the conduct of such home occupation, including display of goods, or storage of equipment or materials outside of a fully enclosed structure?
Yes _____, No _____
8. Will all traffic generated by such home occupation be in volumes that would normally be expected in a residential neighborhood?
Yes _____, No _____
9. Will all deliveries be limited to normal daily deliveries by public and private mail carriers?
Yes _____, No _____
10. Is adequate parking area available to serve the use?
Yes _____, No _____
11. Is all parking located out of a required front yard except within an existing driveway?
Yes _____, No _____
12. Will the use avoid any equipment or process that will create noise, vibration, glare, fumes, odors, or electrical interference detectable off the lot?
Yes _____, No _____

Signature of Applicant Date

PROFESSIONAL OCCUPATIONS: Service occupations which require specialized education or training and which may be practiced only upon satisfactory completion of testing, licensing, or certification requirements. For purposes of this ordinance, only the following shall be deemed to be engaged in professional occupations: medical doctors, attorneys, licensed engineers, architects and landscape architects, hairdressers, barbers, realtors, insurance agents, surveyors, teachers, dentists, veterinarians, chiropractors, psychologists and social service counselors. When conducted in residential structures, professional occupations may not involve outside display or storage of materials or exterior modification of such residential structures to the extent that their residential appearance is compromised