

**ELECTORAL BOARD OF MIDDLESEX COUNTY
MINUTES OF SCHEDULED MEETING
105 BOWDEN ST
SALUDA, VIRGINIA 23149-0358**

Date: October 7, 2021

Time: 10:30 AM

Call to Order

Chairman Cockrell called the meeting to order at 10:40 AM.

Roll Call

Those present included:
Barbara Cockrell, Chairman
John Scott, Vice Chairman
Mel Placilla, Secretary
Melissa Welch, Director of Elections & General Registrar

Approval of Minutes

The Minutes were approved as written from the August 28, 2021 meeting.

Registrar's Report

Redistricting was discussed. Director Welch will attend the BOS redistricting work session on November 4, 2021. Middlesex County has signed a five-year lease from the Virginia Department of Health for the Election's Department use of the utility trailer. A sign to be erected at the Urbanna Firehouse to notify voters of the precinct move has been ordered. A candidate forum will be held at St. Clare Walker Middle School on October 19, 2021. It will also be streamed on YouTube. The Urbanna Town Council is seeking a charter change for staggered and four-year terms for Mayor and Council Members. CAP Officers of Election will be pre-processing Monday, October 25th and Saturday, October 30th in preparation of Election Day.

New Business

Chairman Cockrell suggests the completing the online FOIA training provided by ELECT. Jennifer Teijen was appointed as an Officer of Election to serve at the Harmony Village Precinct. Preparation for post-election was discussed.

Old Business

POPS program for Election Day was discussed. Each Board member will contact their assigned businesses to seeking willing participates.

Adjournment

There being no further business, Chairman Cockrell declared the meeting adjourned at 11:37 A.M.

Next Meeting

The next meeting will be held November 2, 2021 at 9:30 AM.

Signatures

Barbara Cockrell, Chairman _____

John Scott, Vice Chairman _____

Melford Placilla, Secretary _____