

**ELECTORAL BOARD OF MIDDLESEX COUNTY  
MINUTES OF SCHEDULED MEETING  
105 BOWDEN ST  
SALUDA, VIRGINIA 23149-0358**

Date: August 15, 2023

Time: 10:00 AM

Call to Order

Vice Chairman Muller called the meeting to order.

Roll Call

Those present included:  
Melford Placilla, Chairman – Not Present  
Lynda Muller, Vice Chairman  
Barbara Cockrell, Secretary  
Melissa Welch, Director of Elections and General Registrar  
Hope Burke, Chief Deputy Registrar  
Hallie Holmes, Democratic Party Chair  
John Hooper, Republican Party Chair – Not Present

Approval of Minutes

The Minutes were approved as written from the June 20, 2023 meeting.

Registrar's Report

The 2024 Edition - Virginia Election Law books were distributed to the Electoral Board members. Registrar Welch shared about the VRVA Conference in Roanoke, VA. The Machine Custodian contracts have been signed and both custodians have been oathed, noting the position of Pollbook Technician remains vacant. Early voting preparations are underway. Save the Date was given for EB members who are attending the VEBA Conference March 17 – 18, 2024. Registrar Welch reported on campaign finance. All candidates are now in good standing for the November General Election. POPS program for Election Day was discussed. Each Board member will contact their assigned businesses to seek out willing participants.

New Business

Ballot order of 100% plus emergency ballots will be placed for the November 7, 2023 General Election. Training for the OOE's will be held at St. Clare Walker Middle School on October 21, 2023, at 8:00 AM. The training will be a general session then breakout sessions in smaller groups. Two new Officer of Election applications were presented. Secretary Cockrell moved to approve the applications from Katherine Wilson and Aaron Moore. Vice Chairman Muller seconded the motion. All were in favor and the motion was carried. The appointed OOE will be notified via mail. Logic and accuracy testing will be held September 19, 2023, at 10 A.M. for the Central Absentee Precinct and October 12, 2023, at 10:00 A.M. for Election Day equipment. Vice Chairman Muller and Secretary Cockrell will attend.

Adjournment

There being no further business, Vice Chairman Muller declared the meeting adjourned at 11:10 A.M.

Next Meeting

The next meeting will be held August 24, 2023, at 1:00 P.M.

Signatures

Melford Placilla, Chairman\_\_\_\_\_

Lynda Muller, Vice Chairman\_\_\_\_\_

Barbara Cockrell, Secretary\_\_\_\_\_