

AT A MEETING OF THE MIDDLESEX BROADBAND AUTHORITY HELD ON
THURSDAY, JULY 22, 2021, AT 5:00 P.M. AT THE HISTORIC COURTHOUSE

Present: John Koontz, Chairman
Carrie Dos Santos, Vice Chairman
Greg Grichtmeier
Steve Barnette
Kevin Gentry, Executive Director
Peggy Jordan, Secretary/Treasurer
Heather Lewis, County Attorney
Elizabeth Young, Consultant

Absent: Chris Henley, who has resigned
Peter Martin, Consultant

CALL TO ORDER

John Koontz, Chairman, called the meeting to order at 5:00 p.m.

STATEMENTS FROM THE PUBLIC

There were no statements from the public.

MINUTES

Mr. Koontz asked if there were any additions or corrections to the May 20, 2021, minutes. Mrs. Dos Santos asked to revise the date of the next meeting on the last page of the minutes.

A Motion was made to approve the minutes upon completion of the revision and the Agenda by Mr. Grichtmeier; seconded by Mr. Barnette and carried unanimously.

TREASURER'S REPORT

Mr. Koontz asked if there were any additions or changes to the Treasurer's Report; there were none.

A Motion was made to approve the Treasurer's Report as submitted, by Mr. Barnette; seconded by Mr. Grichtmeier and carried unanimously.

REPORTS FROM OFFICERS AND STAFF

Mr. Gentry asked members to reach out to their legislators to ask them to support the 7 million dollar Broadband initiative. Mr. Gentry reported that several were already

on board but we needed to reach out to others. Mr. Gentry stated the names and contact information is posted on Commonwealth Connect Coalition website.

ACTION ITEMS

A. VACORP Coverage for MBA

Mr. Gentry asked Ms. Ricardi to explain the coverage we needed for the Broadband Authority. The recommended coverage would be the General Liability, Public Liability and Crime at a cost of \$1,050 annually. Also covered at no additional charge Environmental Liability and Cyber Risk.

A Motion was made to approve the VACORP coverage by Mr. Grichtmeier; seconded by Mrs. Dos Santos and carried unanimously.

B. Approve All Points Broadband Invoice

Mr. Jimmy Carr, CEO of All Points Broadband gave a progress report of the work that has been performed to date on the project. An MOU with Dominion has been entered into and route identification and project scoping has been done. A completed preliminary unserved analysis has been done with 1,000 locations identified. Approximately 180 passes have been removed because of the wireless VATI project which includes Bennett Farm and Kates Neck Roads. In late August they expect to publicize a map that you could enter an address to see if it has been identified as unserved or indicated service by another provider. This survey would be open for a 2 week window and would be publicized through local media.

Mr. Carr indicated the next steps would be to present a design and cost estimates to VATI in August and to present the same information to the MBA and BOS on September 7th.

Mr. Gentry asked the board to approve the \$6,000 All Points Broadband invoice, covering two month (\$3,000 each month).

Mr. Grichtmeier made a motion to approve the All Points Broadband Invoice, seconded by Mr. Barnette and carried unanimously.

C. Management Position for VATI Project—Possible Stipend

Mr. Gentry asked that this item be taken off of the agenda as no action was needed at this time.

INFORMATION ITEMS

D. VATI Update—Kevin Gentry

Mr. Gentry reported that the project is mostly in the hands of ABB, stating walkout design has begun and equipment has been ordered. There were 140 passes identified for the project. The maximum completion time is 18 months for the Kate's Neck, Bennett Farm roads, and Ivey Store and Stormont areas. Mr. Grichtmeier asked if a dashboard on the project could be done so possibly having only milestone updates appear on the agenda.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Mr. Gentry stated that one person had submitted an application to serve in the vacated position of Mr. Henley who has resigned. The applicant, Casey Mewborn is the applicant.

A Motion was made to approve Casey Mewborn as a recommendation to the BOS for approval, by Mr. Grichtmeier; seconded by Mr. Barnette and carried unanimously.

ADJOURN

There being no further business, the meeting adjourned until the next meeting set for August 19, 2021 at 5:00 p.m., by motion of Mr. Grichtmeier, seconded by Mr. Barnette; carried unanimously.

John Koontz, Chairman