

AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS HELD  
ON TUESDAY, JUNE 1, 2021, IN THE BOARD ROOM OF THE HISTORIC  
COURTHOUSE, SALUDA, VIRGINIA:

Present: Wayne H. Jessie, Sr., Jamaica District  
Peter W. Mansfield, Saluda District  
John B. Koontz, Jr., Hartfield District  
Reginald A. Williams, Sr., Harmony Village District  
Lud H. Kimbrough, III, Pinetop District

Matthew L. Walker, County Administrator  
Betty S. Muncy, Assistant County Administrator  
Ann Marie Ricardi, Assistant County Administrator  
Heather W. Lewis, County Attorney  
Susan C. Traner, Deputy Clerk

**CALL TO ORDER**

Chairman Jessie called the meeting to order at 3:00 p.m. Supervisor Williams led the group in prayer; Mr. Walker led in the Pledge of Allegiance.

**CONSENT AGENDA**

A motion to approve the Consent Agenda, as presented, was made by Supervisor Koontz, seconded by Supervisor Kimbrough, and carried by the following roll call: Supervisor Williams – Aye; Supervisor Koontz – Aye; Supervisor Kimbrough – Aye; Supervisor Mansfield – Aye; and Chairman Jessie – Aye.

The Consent Agenda included approval of minutes from the April 29, 2021 Budget Adoption meeting and the May 4, 2021 Regular meeting; disbursements dated May 5, 2021 – June 1, 2021, numbered 97510 – 97512, 97548 – 97628, 97630 – 97702, totaling \$312,137.81; and payroll dated May 17, 2021 and May 18, 2021, numbered 97513 – 97547 and 97629 totaling \$461,091.89.

**PUBLIC COMMENT**

Chairman Jessie opened the public comment period at 3:04 p.m.

Monica Sanders thanked Supervisors Williams and Jessie for voting against the proposed budget. She said that she understands that Deltaville needs water, but a well could have been dug there instead of running 15 miles of pipe from Saluda to Deltaville. She said the county has approximately 10,000 residents and it has a \$29 million budget which makes no sense. She is afraid the county is going to lose its rural feeling with the new development that will be created by all the projects going on in the county. She said that Deltaville will end up with a four-lane highway.

Hal Muller said his community of Kilmer's Point has flooding issues because of inadequate ditches. He said that four years ago, VDOT cleaned the culverts on approximately 10 lots. They used backhoes to dig out the ditch lines but they dug them below grade, causing water to sit in them now. Two years ago, VDOT did a survey to determine the grade levels, but they never came back and fixed the ditches. The stagnant, standing water decreases property values and causes mosquito infestations and comprises a fragile ecosystem because of the septic tanks.

Chairman Jessie closed the public comment period at 3:09 p.m.

### **CONSTITUTIONAL OFFICERS**

Kathy Thrift, Treasurer, said she is currently collecting 2021 real estate taxes and collections are coming in strong, at her office as well as at the bank.

Mae Burke Diggs, Commissioner of the Revenue, responded to a question posed by Supervisor Koontz regarding business license taxes. He said that in 2019, the business license tax collection was at 73%, which was lower than in 2020 or 2021. Ms. Diggs said the Board had adopted a change in rate in 2018 which affected the collections in following years.

### **AGENCY AND STAFF REPORTS**

#### ***Reassessment:***

Steve Wampler, Wampler and Eanes Appraisal Group, said that approximately 81% of the field work had been completed, and about 63% of the data entry work had been done. He said that primarily, most of the work being done now is in the Deltaville area. He said that Bethpage and Grey's Point campgrounds had been inventoried. Bush Park and Cross Rip campgrounds still need to be done. Marinas are still being inspected. The plan to complete the field work by October 2021 is still on schedule. Notices should be mailed by November and hearings should be scheduled in December.

Mr. Walker asked Mr. Wampler to review the process for appealing assessments. Mr. Wampler said that the appeal process would start with an informal hearing with the assessors. After January 1, 2022, each Supervisor would select someone from their district to serve on the Board of Equalization. Formal hearings would be held by the Board of Equalization. If the citizen is still not satisfied, they may take the appeal to the Circuit Court. It is also possible for the citizen to just go straight to the Circuit Court and not go through the Board of Equalization.

#### ***Schools:***

Dr. Gretz reviewed two Budget Transfer Requests with the Board. Budget Transfer Request FY2021-09 addresses transferring CARES Act money set-aside for nutrition and cafeteria expenses to pay for additional cleaning supplies that were

purchased by their vendor, who was able to get those supplies at cost. More supplies are being used now because students are back in school full-time. The transferred funds would also cover the service that supported the WiFi that supported the hotspots that were sent home with the students. The second Budget Transfer Request, FY2021-11, would transfer savings realized in Transportation and Maintenance, since bus runs were not done at the beginning of the year, into the renovation of the irrigation system, which is no longer working, that supports the Athletic Complex.

A motion to approve Budget Transfer Requests FY2021-09 and 11 was made by Supervisor Koontz, seconded by Supervisor Mansfield, and carried by the following roll call: Supervisor Koontz – Aye; Supervisor Mansfield – Aye; Supervisor Kimbrough – Aye; Supervisor Williams – Aye; and Chairman Jessie – Aye.

From:	To:	Amount:
3-071-038439-6000 (\$26,467.83)	3-072-038442-5000	\$26,467.83
4-071-061100-1520-230-100 (\$1,350.00)	4-071-068200-5200-900	\$4,030.73
4-072-065100-1191-900 (\$24,371.86)	4-071-064200-6007-900	\$23,787.10
4-072-065100-2100-900 (\$2,095.97)		
4-071-063200-8200-900 (\$23,000.00)	4-071-064200-8200-900	\$23,000.00

Dr. Gretz thanked the Board for being so supportive and generous to him while he worked with the school system here. He said he appreciated their support, leadership, and friendship. He stated that he was very grateful and humble for the opportunity to have worked with and for the Board. The Board and staff thanked Dr. Gretz, saying that they appreciated all of the work he had done for the school system, and they wished him well.

***Economic Development Authority:***

Michelle Brown said that the Economic Development Authority (EDA) had been searching since November 2020 for a new developer for the Cooks Corner RCE property to replace the brewpub that was planned. Two state grants, the Vibrant Communities Grant of \$1,250,000 and the Industrial Revitalization Grant of \$480,000, had been granted for the development of the Cooks Corner RCE property. The Department of Housing and Community Development (DHCD) was withdrawing the grants as of June 1, 2021, since a new developer had not been found. The EDA would like to get the RCE property back to being a taxable property for the county and also being a place that could offer employment to county residents. The EDA has been advised that the building does not meet standard building codes or the federal Disabilities Act requirements. To make the building usable again, it is estimated that it would cost approximately \$800,000 to \$1 million. She said that the EDA had found a real estate agent to use that might already have some interested retail contacts. Ms. Brown reviewed the letter from DHCD that requested that the County release the grant funds that were awarded in 2018. DHCD said it would not hold this against the County if the County decided to reapply for grants at a later date. She said that the EDA had approved releasing the funds at their May 20, 2021 meeting.

A motion to authorize Matt Walker and the Economic Development Authority to release the DHCD grant funds was made by Supervisor Koontz, seconded by Supervisor Kimbrough, and carried by the following roll call: Supervisor Kimbrough – Aye; Supervisor Mansfield – Aye; Supervisor Williams – Aye; Supervisor Koontz – Aye; and Chairman Jessie – Aye.

***Middlesex Foundation:***

Bruce DeSimone, Middlesex Foundation Chairman, stated that he regretted to inform the Board that the 24-unit Workforce Housing Project had suffered a similar fate as that of the Cooks Corner RCE building project. The post-COVID prices on building materials have skyrocketed. In March, the General Contractor repriced the project and the costs came in over \$600,000 higher than the original bid. He said it is unclear as to whether the project could be resurrected in a year or two when things return to normal. The Vibrant Communities Initiative had awarded the project \$1 million of Virginia Housing Trust Fund dollars at a very favorable rate and terms. He said he was not sure if that could be recaptured. He stated that the building plans and specs would have to be reviewed because there was a Statewide Uniform Building Code revision expected in the fall. Mr. DeSimone said that the Middlesex Foundation and the County had submitted a joint application to Virginia Housing for a Community Impact Grant, \$50,000 of which was for the design, construction and preparation of construction bid documents for the interpretive trail and park at Cooks Corner. He said that he and Mr. Walker both told Virginia Housing that they very much wanted to see Virginia Housing continue funding \$50,000 for the trail. The Community Impact Grant funding is normally tied to housing, so it is unclear whether the \$50,000 will still be allowed for the trail alone. Mr. DeSimone said it had been a pleasure to work with the Board, EDA and county staff on this project over the last four or so years.

Mr. Walker said that local money was also pledged towards the trail, so the project was still proceeding as designed. An RFP may be put out to bid, and there may even be some local volunteer support to help cut the trail through the woods.

Dave Cryer, Middlesex Foundation Board of Directors member, reviewed a smaller project that the Foundation would like to undertake. The project consists of only two duplex units, and he believes that financing should not be too difficult. New CARES Act funding will be available for those affected by COVID and the Foundation was certainly affected. He believes that about 20% of the funding needed can be gotten through CARES. He said that some private donors had also been identified and combined with a favorable-rate loan from a commercial bank, he believes it will be no problem to build this project. The project will be built on School Board property. The septic drainfield will go under the practice field at the Athletic Complex, and the School Board will be able to connect the athletic field restrooms to it, which are now currently being pumped through Pump and Haul; this will be a great advantage for the School Board.

***HRSD Sewer Project:***

Jeremiah Burford, HRSD, gave an update on various HRSD projects throughout the county. The Cooks Corner Collection System is still in design. HRSD is currently working on obtaining easements needed for that project. The Middlesex Interceptor Forcemain-Phase One project is in active construction, running down General Puller Highway. Approximately 3,000 feet of three-inch forcemain has been installed. The project is expected to be completed by the end of August. He reviewed the Middlesex Interceptor Program-Phase One, which covers various pump stations, including the Saluda Pump Station that goes by the jail and the Hartfield Pump Station. Those two pump stations will be combo collection systems and storage tank-type facilities. Those projects will get the flow from Saluda to the Mathews transmission forcemain. The original forcemain project has a pump station at Urbanna, a pump station at Locust Hill, and a pump station in Mathews. Another project is the Saluda Pump Station Collection System. It is about 800-feet going towards the school and Gloucester Road; it is currently under a preliminary engineering review. The Hartfield Collection System-Phase One will be a gravity sewer system going as close to the YMCA as possible. There are several other identified projects that are not active yet.

Supervisor Mansfield stated that the HRSD-owned Urbanna Treatment Plant empties sewage into the Urbanna Creek at twice the levels allowable by the state, totally non-conformant with the state requirements. He said that HRSD pays a fine for that, so he does not understand why HRSD does not try to get that sewage out of the creek before anything else at all is done. Mr. Burford responded that the line from the Urbanna Treatment Plant to the Mathews transmission forcemain is one of the active design projects and is slated to be completed no later than 2025. The project will be put out to bid early next year and it will take approximately two and one-half years for the construction period. Mr. Walker added that the term “sewage” indicated raw sewage to him, but that is not the case with the Urbanna Treatment Plant. What is being released through the Urbanna Treatment Plant into the creek is treated effluent, not raw sewage. He said that easement acquisition seemed to be the stumbling block on the project but HRSD was actively working on getting those so the project could go out to bid.

Supervisor Koontz suggested that the report that Mr. Burford provided could be adjusted to indicate the projected start and finish dates which would be helpful in determining if a project is slipping behind the scheduled finished date. He asked that the forcemain locations also be identified on the report, indicating where they go from and to.

***Museums of Middlesex:***

Marilyn South, Executive Director of the Middlesex County Museum, addressed the Board regarding new Historic District signs, reviewing photos of the signs and describing the colors that will be used. She described where the signs would be located; one at the Clerk’s Office and the other in the triangle when you enter Saluda where the “Welcome” sign is currently at. The current Welcome sign is made of wood,

but they would like to make the new sign out of PVC material. The Board approved, by consensus, of the two signs and of using the PVC material.

***Airport Project:***

Brendan Hefty reviewed the Comprehensive Agreement between the County and Delaware Corporation (DelCorp). He said the agreement had been revised since the last Board meeting, incorporating comments from the County Attorney, DelCorp, and the procurement committee. He said that everyone was now in agreement on the terms and the agreement was ready for approval.

A motion to approve the Comprehensive Agreement between Middlesex County and Delaware Corporation and to authorize the Chairman to sign the Comprehensive Agreement was made by Supervisor Williams, seconded by Supervisor Kimbrough, and carried by the following roll call: Supervisor Mansfield – Aye; Supervisor Kimbrough – Aye; Supervisor Koontz – Aye; Supervisor Williams – Aye; and Chairman Jessie – Aye.

**REGULAR AGENDA ITEMS**

***Airport Layout Plan Grant Amendment:***

Ms. Muncy said that the Board had accepted a grant award from the Department of Aviation (DOAV) for the Airport Layout Plan at the last meeting. The Department made additional requirements that were not included in the original scope of work, so the Department had subsequently agreed to award additional funds to help cover the cost of those plan requirements. The additional requirements will cost \$4,558, and this grant awards 80% of that at \$3,566.

A motion to approve and accept the additional DOAV grant funds for the Airport Layout Plan in the amount of \$3,566 and to authorize the Chairman to sign was made by Supervisor Williams, seconded by Supervisor Koontz, and carried by the following roll call: Supervisor Williams – Aye; Supervisor Koontz – Aye; Supervisor Kimbrough – Aye; Supervisor Mansfield – Aye; and Chairman Jessie – Aye.

***Budget Transfer:***

Ms. Muncy explained that Budget Transfer Request FY2021-10, in the amount of \$4,500, was to transfer funds from the General Properties repair line item to the Sports Complex repair line item for lightning damage to a pole lighting wiring harness located within the Sports Complex. The property insurance has a \$5,000 deductible for property damage, so this claim came in just under that deductible.

A motion to approve Budget Transfer Request FY2021-10 in the amount of \$4,500 for lightning damage at the Sports Complex was made by Supervisor Koontz, seconded by Supervisor Mansfield, and carried by the following roll call: Supervisor

Koontz – Aye; Supervisor Williams – Aye; Supervisor Kimbrough – Aye; Supervisor Mansfield – Aye; and Chairman Jessie – Aye.

From:	To:	Amount:
4-1-43020-3004	4-1-71040-7005	\$4,500.00

***Citizen Appointments:***

Ms. Muncy said several applications had been received from persons wishing to be reappointed to their current Boards or Commissions. Applications had been received from Theresa Anderson and Melvin Beverley for the Planning Commission, Monica Sanders for the Wetlands Board, Gordon White for the Planning District Commission, and Mike Hurd for the VASAP/Tri-River ASAP. Hilton Snowdon applied to be appointed to the Keep Middlesex Beautiful Committee.

A motion to approve the appointments of Theresa Anderson, Melvin Beverley, Monica Sanders, Gordon White, Mike Hurd, and Hilton Snowdon was made by Supervisor Mansfield, seconded by Supervisor Koontz, and carried by the following roll call: Supervisor Mansfield – Aye; Supervisor Williams – Aye; Supervisor Koontz – Aye; Supervisor Kimbrough – Aye; and Chairman Jessie – Aye.

***Stingray Point Contraband Sailor Day Proclamation:***

Bessida White, President, Middle Peninsula African American Genealogical and Historical Society, discussed the Virginia Historical Marker program, which posts the blue signs/markers on highways that teach about Virginia’s history. She said she discovered that out of the 2,600 or so markers throughout the state, only 12% focus on African Americans. She said there are two African American markers in Essex, two in Middlesex, and none in King and Queen. The organization decided to apply for a highway marker commemorating the Stingray Point Contraband Sailors, a group of six Middlesex County enslaved men self-emancipated by turning themselves in to the Union Navy in July 1861. The application was approved by the Department of Historic Resources. The marker will be unveiled in Deltaville on July 17, 2021. She asked that the Board approve a proclamation marking July 15<sup>th</sup> every year as Stingray Point Contraband Sailors Day, and she read the Proclamation that had been prepared. Ms. White said that the marker would be placed in front of the Deltaville Community Association adjacent to another marker for Captain John Smith.

A motion to declare July 15<sup>th</sup> of every year as Stingray Point Contraband Sailor Day in Middlesex County was made by Supervisor Kimbrough, seconded by Supervisor Mansfield, and carried by the following roll call: Supervisor Williams – Aye; Supervisor Koontz – Aye; Supervisor Kimbrough – Aye; Supervisor Mansfield – Aye; and Chairman Jessie – Aye.

**Stingray Point Contraband Sailor Proclamation**

WHEREAS, very early in the Civil War, Alexander Franklin, David Harris, John Hunter, Miles Hunter, Peter Hunter, and Samuel Hunter, then enslaved in lower Middlesex County, Virginia, fearing impressment into Confederate service, sought refuge in the Stingray Point Lighthouse near Deltaville on July 15, 1861; and

WHEREAS, knowing that Union ships were on blockade duty in the Chesapeake Bay, these men hailed the USS Mount Vernon in the Bay near the entrance to the Rappahannock River and were taken aboard; and

WHEREAS, the Secretary of the United States Navy, when consulted, used the contraband of war theory established at Fort Monroe just two months earlier, and authorized the employment and enlistment of self-emancipated men for the preservation of the Union; and

WHEREAS, in September of 1861, Alexander Franklin, David Harris, John Hunter, Miles Hunter, Peter Hunter, and Samuel Hunter, along with others, enlisted in the U.S. Navy as contrabands of war nearly a year before black men were permitted to serve in the U.S. Army; and

WHEREAS, these six men, who came to be known as the Stingray Point Contraband, played an integral role in the fight for the end to the institution of slavery and the Union's ultimate victory in the Civil War; and

WHEREAS, after serving in the Navy, David Harris is the only one of the six men known to have returned to the Deltaville area of Middlesex County, where he had been enslaved and where some of his descendants still reside; and

WHEREAS, the Middle Peninsula African-American Genealogical and Historical Society, using official Navy records and other public records as documentation, applied for and received approval from the Virginia Department of Historic Resources for a highway marker commemorating the actions of the Stingray Point Contraband Sailors; and

WHEREAS, a historical highway marker for the Stingray Point Contraband Sailors will be dedicated on July 17, 2021, 160 years after this historic event; and

WHEREAS, the Board of Supervisors desires to honor and memorialize the courageous actions of the Stingray Point Contraband Sailors; and

NOW, therefore, we, the Board of Supervisors of Middlesex County, do hereby proclaim in perpetuity July 15 to be

**Stingray Point Contraband Sailor Day**

in Middlesex County and ask our citizens to acknowledge the contributions made by the Stingray Point Contraband Sailors and others to ensure liberty, freedom, and equal justice for all the citizenry of this great nation.

At the regular meeting of the Middlesex County Board of Supervisors held on June 1, 2021, on a motion duly made by Supervisor Kimbrough, and seconded by Supervisor Mansfield, this Proclamation was adopted by the following vote of its members:

Wayne H. Jessie, Sr.	Aye
Peter W. Mansfield	Aye
John B. Koontz, Jr.	Aye
Reginald A. Williams, Sr.	Aye
Lud H. Kimbrough, III	Aye

A Copy Teste:



Matthew L. Walker, Clerk

**DGIF Dredging Agreement for Mill Creek:**

Supervisor Koontz said that Bay Design Group had performed the pre-dredging bathymetric survey, referred to in the Department of Game and Inland Fisheries (DGIF) agreement as a hydrographic survey. He will try to raise funds to cover that cost; if not, he will ask the County to cover the costs of the pre-and post-surveys. He stated that

he was told that the cost should be less than \$2,000. Per the agreement, DGIF (now know as Department of Wildlife Resources/DWR) is now asking for an engineer to sign off on the bathymetric survey done by Supervisor Koontz. He asked that the Board consider signing the agreement which includes the changes made by the County Attorney and DWR. He said the dredging this year would be more complicated than it was last year because of the way the shoal had formed this time. Supervisor Koontz is hoping to get DWR to agree to pulling the sand out and depositing it next to the seawall and putting up a sand net to encourage the formation of a dune. It could take 60 to 90 days to get the sand out of the ramp because additional permitting approval may be needed if the sand will not be hauled to a spoils site. He said after this work is completed this year, he would like for DWR to remove itself from the equation and give the County control of the ramp. DWR has stated that they do not plan on doing anything with the ramp since it has engineering and maintenance issues so this problem will continue.

A motion to authorize signing the DGIF dredging agreement and moving forward with the project was made by Supervisor Mansfield, seconded by Supervisor Williams, and carried by the following roll call: Supervisor Mansfield – Aye; Supervisor Kimbrough – Aye; Supervisor Williams – Aye; Supervisor Koontz – Aye; and Chairman Jessie – Aye.

***Amendment to Board of Supervisors Bylaws:***

Ms. Lewis discussed possibly allowing electronic attendance of meetings by Board of Supervisors members since the Government Continuity Ordinance had expired. According to FOIA of Virginia, if there is a written policy, members of the Board may participate electronically, but only two at a time, and the majority of the members must still meet physically. Legislative updates coming in July say that members can attend up to 25% of the calendar year meetings electronically if the written policy allows it. She reviewed the amendments she had drafted to the Board's Rules of Procedure and Policy to reflect the changes of allowing members to attend electronically in future meetings.

A motion to accept the policy change of allowing electronic participation by Board members, two at a time, for up to 25% of calendar year meetings, was made by Supervisor Kimbrough, seconded by Supervisor Koontz, and carried by the following roll call: Supervisor Koontz – Aye; Supervisor Williams – Aye; Supervisor Mansfield – Aye; Supervisor Kimbrough – Aye; and Chairman Jessie – Aye.

***Cigarette Tax Ordinance and Regional Administration:***

Ms. Lewis stated that at the last meeting, the Board had decided that it wished to consider a local cigarette tax. The Board also decided that it wanted to join a regional authority, the Chesapeake Bay Region Cigarette Tax Board, to enforce this. Ms. Lewis reviewed the drafted ordinance allowing Middlesex County to join the regional authority. She also reviewed the draft local tax ordinance that would allow the Board to enact the cigarette tax. Most of the localities on the regional authority used

the same local tax ordinance for uniformity. She said two public hearings would be needed; one for joining the regional authority, adopting an ordinance to allow the Board to do that, and the other for adopting the local cigarette tax. She said the Town of Urbanna had also joined the authority, so the County's local tax ordinance would not be applicable to the Town of Urbanna. If these items are directed to public hearing next month and approved, the effective date for the ordinances would be August 1, 2021.

A motion to move forward with two public hearings for joining the Chesapeake Bay Regional Cigarette Tax Board and for creating a local cigarette tax ordinance was made by Supervisor Koontz, seconded by Supervisor Mansfield, and carried by the following roll call: Supervisor Kimbrough – Aye; Supervisor Mansfield – Aye; Supervisor Koontz – Aye; Supervisor Williams – Aye; and Chairman Jessie – Aye.

### **ADMINISTRATOR REPORTS**

Ms. Ricardi stated that last week, the Governor had lifted the mask mandate for those fully vaccinated, so she would like to lift the mask mandate for the county buildings, in compliance with the CDC guidelines. People not vaccinated will still be encouraged to wear a mask. The Board agreed, by consensus, to lift the mask mandate for the county buildings.

Mr. Walker reviewed a draft letter that had been written to the trash haulers in the community regarding trash flying out of their trucks onto the county roadways. He asked for the Board's approval to send the letter out. Supervisor Koontz asked that his name, mentioned in the body of the letter, be removed. Mr. Walker said that his name would be removed, and the letter would be sent out in the next few days.

Mr. Walker gave an update on the Middlesex Water Authority (MWA). The MWA has released a Request for Proposals for operations, maintenance, and billing services that is due back on June 11, 2021.

### **COUNTY ATTORNEY UPDATE**

Ms. Lewis spoke to the Board regarding the sale of one and one-half acres of land at the airport to Delaware Corporation. There were some procedural matters with zoning and the finalizing of the documents that took longer than expected, so a Second Amendment to the Sales Contract was necessary extending the closing date to July 6, 2021.

A motion to authorize the extension of the closing date by means of a Second Amendment to the Sales Contract for unimproved land was made by Supervisor Koontz, seconded by Supervisor Williams, and carried by the following roll call: Supervisor Williams – Aye; Supervisor Kimbrough – Aye; Supervisor Koontz – Aye; Supervisor Mansfield – Aye; and Chairman Jessie – Aye.

**APPROPRIATION RESOLUTION**

Mr. Walker reviewed the FY2022 Appropriation Resolution, saying that a couple of figures for the school portion were slightly different from the figures presented at the public hearing, but it had no effect on the county’s local contributions to the schools. Since the Board voted for the cost-of-living increase, that allowed the schools to leverage more money, approximately \$147,000, from the state.

A motion to adopt the FY2022 Appropriation Resolution was made by Supervisor Koontz, seconded by Supervisor Kimbrough, and carried by the following roll call: Supervisor Williams – Aye; Supervisor Koontz – Aye; Supervisor Kimbrough – Aye; Supervisor Mansfield – Aye; and Chairman Jessie – Aye.

**RESOLUTION**

**AT A MEETING OF THE MIDDLESEX COUNTY BOARD OF SUPERVISORS, HELD ON TUESDAY, JUNE 1, 2021, AT 3:00 PM: ON A MOTION DULY MADE BY SUPERVISOR KOONTZ, AND SECONDED BY SUPERVISOR KIMBROUGH, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

Wayne H. Jessie, Sr.	Aye
John B. Koontz, Jr.	Aye
Peter W. Mansfield	Aye
Reginald A. Williams, Sr.	Aye
Lud H. Kimbrough, III	Aye

**A RESOLUTION APPROPRIATING FUNDS FOR THE FISCAL YEAR BUDGET  
BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022  
FOR MIDDLESEX COUNTY, VIRGINIA**

**WHEREAS**, upon notice duly published in the newspaper, a public hearing was held on April 22, 2021, concerning the adoption of the annual budget for Middlesex County for the fiscal year beginning July 1, 2021 and ending June 30, 2022; and

**WHEREAS**, the Board has held budget work sessions at which members have reviewed citizen comments, analyzed, deliberated, and made necessary revisions to create a budget; and

**WHEREAS**, the Board of Supervisors of Middlesex County, Virginia, approved said budget on April 29, 2021; and

**WHEREAS**, it is now necessary to appropriate certain funds to implement the FY 2022 budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Middlesex County, Virginia this 1st day of June 2021 that the following appropriations are made for FY 2022 for the following functions:

Major Fund Number	Description	Adopted FY2022
10010	Total County Debt Service	1,503,149.00
10020	Total Airport	210,676.00
11010	Total Board of Supervisors	114,856.00
12010	Total County Administrator	537,886.00
12040	Total County Attorney	227,373.00
12080	Total Independent Auditor	30,000.00
12090	Total Commissioner of Revenue	277,480.00
12100	Total Assessor	96,653.00
12130	Total Treasurer	282,572.00
12190	Total Insurance/Risk Management	155,000.00
12200	Total Data Processing	249,237.00
13010	Total Electoral Board	154,950.00
13020	Total Registrar	162,541.00
21010	Total Court Facility	206,088.00
21020	Total General District Court	11,750.00

21030	Total Juv&Dom Rel Ct Services Unit	44,960.00
21040	Total Magistrate	300.00
21050	Total Merrimac Center	91,083.00
21060	Total Circuit Court Clerk	285,110.00
21070	Total Victim/Witness	74,460.00
21100	Total Juvenile Court	4,869.00
22010	Total Commonwealth's Attorney	245,118.00
31020	Total Sheriff	2,239,897.00
31060	Total School Resource Officer	181,487.00
32010	Total Volunteer Fire Departments	206,000.00
32020	Total Fire Department Meals Tax	60,000.00
32030	Total Rescue Squads	144,000.00
32040	Total Rescue Squad Meals Tax	15,000.00
33010	Total Regional Jail	1,129,801.00
34010	Total Building Inspection	155,952.00
35010	Total Animal Control	165,669.00
35030	Total Medical Examiner	2,200.00
36010	Total Rescue Coverage	517,520.00
36050	Total Emergency Services	194,531.00
36090	Total E911/GIS Mapping	121,824.00
42020	Total Litter	13,500.00
42030	Total Convenience Centers	119,833.00
42060	Total Landfill Maintenance	58,700.00
42070	Total VPPSA	723,496.00
43020	Total General Properties	837,202.00
51010	Total Health	201,760.00
52010	Total Mental Health	41,257.00
53010	Total Welfare	1,825,997.00
53050	Total Bay Aging	89,546.00
53090	Total Virginia Housing Dev.	2,292.00
53100	Total Vocational Rehab. Centers	5,000.00
53120	Total Animal Care Organizations	5,000.00
53140	Total Food Bank	5,000.00
53150	Total Comprehensive Services	705,000.00
60000	Total Education	6,966.00
63200	Total VA School League Activities	0.00
71010	Total Parks & Recreation	113,015.00
71040	Total Sports Complex	31,500.00
71050	Total YMCA	47,500.00
72020	Total MUSEUMS	25,000.00
73020	Total Regional Library	115,000.00
81010	Total Planning	189,968.00
81040	Total Zoning Administration	62,566.00
81050	Total Econ. Dev. and EDA	127,797.00
81060	Total BZA	3,352.00
82030	Total Soil & Water Conservation	4,750.00
82040	Total Wetlands	14,055.00
82050	Total Forestry Service	3,693.00
83030	Total Extension Service	31,481.00
89000	Non-Departmental Exp.	1,131,000.00
99010	Total Transfers Out	12,801,620.00
	<b>Total General Fund Expenses</b>	<b>29,442,838.00</b>

**BE IT FURTHER RESOLVED** that the Middlesex County Board of Supervisors has included funds in the County General Fund for Middlesex Public Schools and that appropriations to the School Operating Fund (071) in the amount of \$10,371,514.00 and \$1,160,138.00 for School Debt Service, are hereby approved and an appropriation in the amount of \$7,112,274.00 is hereby approved subject to and contingent upon the availability of funding from the Federal government in the amount of \$801,654.00, from the state government in the amount of \$6,098,133.00, and from other local revenues in the amount of \$212,487.00.

**BE IT STILL FURTHER RESOLVED** that the Middlesex County Board of Supervisors hereby appropriates to the following categories the Middlesex County General School Fund Budget:

<b>Instruction</b>	<b>12,356,161.00</b>
<b>Administration, Attendance &amp; Health</b>	<b>1,259,549.00</b>
<b>Pupil Transportation</b>	<b>1,331,126.00</b>
<b>Maintenance</b>	<b>1,247,838.00</b>
<b>Debt Service</b>	<b>1,320,599.00</b>
<b>Technology</b>	<b>1,128,653.00</b>
<b>Total School General Fund</b>	<b>18,643,926.00</b>

**BE IT STILL FURTHER RESOLVED** that an appropriation to the Cafeteria Fund (072) in the amount of \$496,873.00 is hereby approved subject to and contingent upon the availability of funding from the Federal government in the amount of \$489,032.00, from the state government in the amount of \$7,841.00, and from local sales revenues in the amount of \$0.00.

**BE IT STILL FURTHER RESOLVED** that an appropriation to the Textbook Fund (073) in the amount of \$116,067.00 is hereby approved subject to and contingent upon the availability of funding from the state government in the amount of \$46,334.00 and local revenues in the amount of \$69,733.00.

**BE IT STILL FURTHER RESOLVED** that an appropriation to the School Capital Improvements Fund (074) in the amount of \$75,000.00 is hereby approved.

**BE IT STILL FURTHER RESOLVED** that an appropriation to the County Capital Improvements Fund (049) in the amount of \$1,125,235.00 is hereby approved.

**BE IT STILL FURTHER RESOLVED** that an appropriation to Middlesex Economic Development Authority in the amount of \$0.00 is hereby approved.

**BE IT STILL FURTHER RESOLVED** that an appropriation to the Middlesex Broadband Authority in the amount of \$0.00 is hereby approved.

**BE IT STILL FURTHER RESOLVED** that an appropriation to the Middlesex Water Authority in the amount of \$0.00 is hereby approved.

**BE IT STILL FURTHER RESOLVED** that the **MIDDLESEX COUNTY BOARD OF SUPERVISORS** hereby establishes set-aside or reserve funds from the current unassigned fund balance in the amount of \$750,000.00 for a Dredge Fund Reserve, \$29,786.00 for an Election Equipment Reserve, and \$0.00 for a Reassessment Reserve is hereby approved.

**BE IT STILL FURTHER RESOLVED** that the County Administrator is authorized to redistribute appropriations within and among the funds under the control of the Board of Supervisors as may be necessary to meet the needs and interests of Middlesex County.

A Copy Teste:



Matthew Walker, County Administrator

## **UNFINISHED/NEW BUSINESS**

### ***Unfinished Business:***

No unfinished business was discussed by the Board.

### ***New Business:***

No new business was discussed by the Board.

## **MATTERS PRESENTED BY THE BOARD**

Supervisor Kimbrough wanted to let everyone know that the Deltaville 5K, which benefits the Deltaville Community Association, is back on this year after last year's hiatus. This is the largest fundraiser of the Deltaville Community Association, which

maintains the Deltaville Ballpark, tennis courts, meeting facility, playground, etc. The 5K event is on Saturday, July 3, 2021, starting at 7:00 a.m.

Supervisor Williams informed the Board that a real estate agent was coming for a second tour of county buildings that he might consider procuring for a school out of Richmond that hosts about 100 students. He said the school had been looking in the area for a suitable place for two to three years. He will be looking at the Puller Center, Cafeteria, Kidd Building, and the old St. Clare Walker building. The agent will be coming on Friday for the tour. He believes this will be extremely beneficial to Middlesex County and surrounding counties, as special-needs students in the county would no longer need to be transported individually in cars to Richmond every day, which would save a lot of money. He said he had done a lot of research and had contacted a local real estate agent for help with his evaluations.

Supervisor Jessie said he attended the Planning District Commission meeting and found out that the Corps creeks are going to be funded again. He said grant money had also been received for putting up small houses for fishermen in certain locations. He said he would have more information on that later.

### **PUBLIC COMMENT**

Chairman Jessie opened the public comment period at 4:55 p.m.

No speakers addressed the Board with any comments.

Chairman Jessie closed the public comment period at 4:56 p.m.

### **ADJOURN**

A motion to adjourn until the next regular meeting scheduled for Tuesday, July 6, 2021, at 3:00 p.m. was made by Supervisor Koontz, seconded by Supervisor Mansfield, and carried by the following roll call: Supervisor Mansfield – Aye; Supervisor Kimbrough – Aye; Supervisor Koontz – Aye; Supervisor Williams – Aye; and Chairman Jessie – Aye.

---

Wayne H. Jessie, Sr., Chairman  
Board of Supervisors