

**THE MINUTES OF THE MAY 19, 2022
MEETING ECONOMIC DEVELOPMENT AUTHORITY OF MIDDLESEX COUNTY IN THE
BOARDROOM OF ‘THE HISTORIC COURTHOUSE
SALUDA, VIRGINIA**

Present: Gordon White, Chairman
Celane Roden, Secretary
James Reed
Hallie Holmes
Bill Cawthorn, Treasurer
John Anzivino, Vice Chairman

Absent: Janet Riggs

Staff: Trent Funkhouser, Executive Director
Shanae Hammond, Accounting Tech/ Accounts Payable
Heather Lewis, County Attorney

CALL TO ORDER

The May 19, 2022, meeting of the Economic Development and Tourism Authority of Middlesex County (the “EDA”) was called to order by Chairman White at 9:30 a.m. in the Boardroom of the Historic Courthouse, Saluda, Virginia.

APPROVAL OF AGENDA

There being no objections, the agenda was approved for the meeting.

APPROVAL OF MINUTES

There being no objections, the minutes of the April 14, 2022, meeting were accepted.

TRESURER’S REPORT

“The April and May Treasurer’s Report will be provided at the next EDA meeting. The Director met with Ms. Riggs and Mr. White on May 12th to handle basic orientation on banking business and the accounting software used by Authority. Ms. Riggs has provided registration information for Director’s use of the accounting software. Ms. Riggs will assist the director and the EDA Treasurer (Mr. Cawthorn) in preparing the April and May reports. No significant transactions have occurred in April and may other than the normal posting of interest to various cash accounts at banks and several accounts payable items such as Verizon Wireless bill and pay for Bill Whitley and the Director.”

All information provided above was from the report typed by Mr. Funkhouser and presented at the May 19, 2022, meeting.

OLD BUSINESS

1. ARPA Grant Planning Update- Mr. Reed and Ms. Holmes

NEW BUSINESS

1. GoVirginia- Ian Ginger, Region 6 Coordinator- Presentation
 2. Tourism-Marketing Assistance Proposal- Whitney Law, startsmall. THINKBIG
 3. Treasurer- request for Volunteers
- Mr. Cawthorn volunteered to be the new treasurer for the EDA.

ECONOMIC DEVELOPMENT & TOURISM- Trent Funkhouser

UPCOMING EVENTS

There are no upcoming events.

COUNTY ADMINISTRATOR UPDATES- Matthew Walker

There are no updates at this time presented.

MIDDLESEX COUNTY BROADBAND- Kevin Gentry

There are no updates at this time presented.

Before the adjournment there was a motion made by Mr. Cawthorn and seconded by Ms. Riggs to replace the regular EDA meeting with the work session instead. **The session will be on June 16, 2022, at 9:30 a.m.**

ADJOURNMENT

Motion to adjourn was made by Mr. White and seconded by Mr. Anzivino.

Gordon White, Chairman

Middlesex County Economic Development Authority

Celane Roden, Secretary

Middlesex County Economic Development Authority