

AT A MEETING HELD ELECTRONICALLY ON MONDAY, JANUARY 25, 2021 OF
THE MIDDLESEX COUNTY AIRPORT COMMITTEE

Present Jamie Barnhardt, At Large
 Richard Lewis, At Large
 Robert Roberts, At Large
 Ed Fisher, At Large
 Chris Moffatt, At Large
 Donald Chapman, At Large
 Reggie Williams, Sr., BOS

CALL TO ORDER

The meeting was called to order at 7:02 pm by Jamie Barnhardt.
Roll was taken and a quorum was present.

DECLARATION OF EMERGENCY

Mr. Barnhardt read:

- On May 5, 2020, the Middlesex County Board of Supervisors ratified a Declaration of Emergency issued by the County's Director of Emergency Management and adopted an ordinance to ensure continuity of County government. The ordinance was re-adopted on November 4, 2020. A copy of this Ordinance can be found on the Middlesex County website, under Board of Supervisors, Ordinances, No. 81. These procedures include the ability for the Board of Supervisors and other County public entities to conduct electronic meetings. Information on how to access these meetings by video and telephone will be posted on the County website.
- The provisions of the Ordinance and electronic meetings are in effect for a period of 6 months, unless amended, rescinded or re-adopted by the Board of Supervisors.
- Notice of the meetings, along with access information, has been posted on the County's website.
- As each person joins the meeting, the public audio will be muted to avoid background noise, and the Committee and Staff audio will be open.
- If a meeting calls for public comment, the Chairman will announce that the meeting is open for comments and public lines will be unmuted.
- If you have a microphone on your computer, you can present comments through your computer. There is a raise-hand feature on the Zoom meeting screen that allows you to raise your hand to make public comment. The moderator or Chairman can see your hand raised, and the microphone will be unmuted so that you can make comments. **If you do not have a microphone on your computer and you wish to make comments, you will have to call into the meeting by phone. (Number is on County website zoom notice)**
- If you call in by phone to comment, you should press *9, which is the same as the raise-hand feature and it will notify the moderator that you wish to comment. When the Chairman calls on you, you can unmute your phone by pressing *6 to make your comments.
- Each person will be given three minutes to speak and each speaker must identify themselves when speaking.
- All votes will be by roll call and recorded in the minutes.

- Committee members who leave the meeting and come back must verbally note their attendance.
- If all Committee members are not joined by video, a roll call will be made every two hours to confirm a quorum.

PUBLIC COMMENT

No Public Comment

APPROVAL OF MINUTES

Minutes of the previous meetings were accepted as read on a motion proposed by Ed Fisher and seconded by Robert Roberts.
Meetings of February 10, 2020; May 4, 2020; June 25, 2020

A roll call vote was taken.

Member	Vote
Jamie Barnhardt	Yes
Richard Lewis	Yes
Donald Chapman	Yes
Robert Roberts	Yes
Ed Fisher	Yes
Chris Moffatt	Yes

Motion carried Six (6) yes

NEW BUSINESS

Election of Chairman
Election of Vice Chairman
Election of Secretary

Jamie Barnhardt opened the floor for nominations of officers.

Chris Moffatt put forward Jamie Barnhardt Chairman, Ed Fisher Vice Chairman and Richard Lewis Secretary. No other nominations were introduced.

A roll call vote was taken on the nominations.

Member	Vote
Jamie Barnhardt	Yes
Richard Lewis	Abstain
Donald Chapman	Yes
Robert Roberts	Yes

Member	Vote
Ed Fisher	Yes
Chris Moffatt	Yes

Motion carried five (5) yes, one (1) abstention

Determination of Date, Time and Place of regular meetings.

Motion Regular Meetings to be held the fourth Monday of odd months at 7:00 PM at the Airport Terminal building. Changes to regular meeting time and dates to be on an as needed basis, proposed Richard Lewis, seconded Ed Fisher.

A roll call vote was taken.

Member	Vote
Jamie Barnhardt	Yes
Richard Lewis	Yes
Donald Chapman	Yes
Robert Roberts	Yes
Ed Fisher	Yes
Chris Moffatt	Yes

Motion carried Six (6) yes

Airport Layout Plan (ALP) Overview

Chairman Barnhardt explained the ALP and the process. Motion by Richard Lewis to accept the ALP as written and forward it to the BOS for submission to the VA DOAV for acceptance. Second by Don Chapman.

Discussion:

Richard Lewis stated that his concerns had been addressed and understood that there was additional comments that the contractor was going to include in the plan prior to submission. Mr. Lewis also stated that according to the contract that was approved by the BOS, Delaware Corporation is responsible to make any corrections to the plan that the DOAV may require.

Mr. Roberts requested clarification on the ALP and Chairman Barnhardt offered to meet with him to further clarify items in the ALP.

A roll call vote was taken.

Member	Vote
Jamie Barnhardt	Yes
Richard Lewis	Yes
Donald Chapman	Yes
Robert Roberts	Yes

Member	Vote
Ed Fisher	Yes
Chris Moffatt	Yes

Motion carried Six (6) yes

T – Hangar Discussion

Chairman Barnhardt introduced Mr. Barber, who gave a brief description of his proposal to purchase land from the county and build T hangars on that land. Richard Lewis requested that the county include protective covenants in the land deed to limit the use of the hangars to aviation purposes. Mr. Barber said that he was agreeable to this and he believed that the original gift to the county by Fred Hummel would require such language. Ed Fisher also agreed that something like this should be placed into the deed. Mr. Chapman was concerned that the setback from the runway might not be far enough. Mr. Barber assured the committee that he had reviewed this requirement and his planned construction has taken this into account. Mr. Fisher brought up the point that the DOAV and the FAA would make sure that the building would not interfere with the runway.

Motion:

A motion was made by Richard Lewis to forward the offer to the county for their consideration and negotiation, to include protective covenants in the land deed to limit the use of the hangars to aviation purposes. The motion seconded by Robert Roberts.

A roll call vote was taken.

Member	Vote
Jamie Barnhardt	Yes
Richard Lewis	Yes
Donald Chapman	Yes
Robert Roberts	Yes
Ed Fisher	Yes
Chris Moffatt	Yes

Motion carried Six (6) yes

Review Of Current Lengthening And Widening Project, And Obstruction Removal At South End Of The Runway

Chairman Barnhardt summarized the project and noted that a tree at the south end of the runway encroached into the protected area. He stated that the DOAV will re-evaluate the obstruction and report back to the county.

NEXT MEETING

The next meeting will be held on TBD basis at 7PM.

PUBLIC COMMENT

No Public Comment

ADJOURNMENT

The meeting was adjourned at 7:50 pm on a motion by Richard Lewis, seconded by Chris Moffatt.

A roll call vote was taken.

Member	Vote
Jamie Barnhardt	Yes
Richard Lewis	Yes
Donald Chapman	Yes
Robert Roberts	Yes
Ed Fisher	Yes
Chris Moffatt	Yes

Motion carried Six (6) yes

Respectfully submitted,
Richard Lewis
Secretary